

SPEAKING MAJOR GUIDELINES at MIAGREEN 2010

February 25 & 26, 2010 – Miami Beach Convention Center

- Speaker presentations should be educational, based on experience, relevant to a professional audience and able to be substantiated. They should not be a sales pitch or a sales-oriented presentation.
- Sessions will be 75-minutes in duration and may be arranged by MiaGreen as a solo or multiple speaker presentation, round table or panel. The 75 minutes include presentation time and audience Q&A. Speaker should provide as per MiaGreen requests all information and materials to properly release and promote the MiaGreen Conference program.
- Audio Visual equipment provided by MiaGreen includes projector, screen, wireless microphone and PA system. Presentations should be in PowerPoint. Speaker should bring the presentation in his/her own laptop and in a flash drive as a backup.
- Speaker agrees not to speak on the topic to be presented at MiaGreen at any meeting, conference, convention, seminar or other group gathering within a "blackout" area extending from a ninety (90) mile radius of the Event location for the period of 150 days before the Event and 30 days following the Event. If Speaker presents this topic at any group within this blackout period and area, MiaGreen may, at its sole discretion, void this agreement.
- Speaker receives two (2) complimentary Full VIP Badges (a \$790 value), presentation description, photo and biography in MiaGreen website and in Expo Guide. Speakers will not receive any monetary compensation.
- Once included in the official program, Speakers are committed to attend and perform as such at MiaGreen. Speakers who by any unforeseen event are not able to attend must notify MiaGreen immediately in writing. Replacement speakers may be suggested but must be approved by MiaGreen. MiaGreen reserves the right to modify or cancel any session based on a change in speaker.
- If speaker presentations provide educational credits or any kind of certification, speaker shall assume full responsibility. All paperwork and official procedures involved, including all after show contacts with attendees, are to be handled by the speaker and/or representative company. MiaGreen assumes no responsibility at all.
- Speaker warrants and represents that he/she is or will be the owner or have copyrights to any materials which he or she will be presenting at MiaGreen. Speaker represents that he/she has express written permission to use any audio/visual materials, images, accounts, quotations or likeness of any copyrighted images to be used in his presentation and/or provided to MiaGreen to release in the Expo Guide.
- Speaker agrees that MiaGreen reserves the right if required to modify the event's program schedule at any time.